

GROTON PUBLIC LIBRARY
BOARD MEETING
Wednesday, November 14, 2012
Groton Public Library
7:00 p.m., Director's Office

- I. Call to order: The meeting was called to order at 7:02 p.m. by Marie Shaw.
- II. Roll Call: Cindy Wright, Jennifer Miele, Shawn Greeley, Marie Shaw, Ellen Chiapperini, Susan Kietzman, Rosemary Duval-Arnould, Pennie Fox. Excused: Judy Leonard, Ranjna Bindra
- III. Public Comments: None
- IV. Communications: The chair was contacted by the Democratic Town Committee regarding a potential application for the board vacancy.
- V. Approval of minutes of the October meeting: A motion to approve the minutes was made by Ellen Chiapperini and seconded by Susan Kietzman. The minutes were approved.
- VI. Review of October performance measures
 - A. There was a major increase in program attendees for the month of October.
 - B. There were several genealogy programs with excellent attendance. The Library has also subscribed to Ancestry.com which is available for use in the Library only.
 - C. The Library welcomed many patrons both from Groton and other towns during the Hurricane emergency.
- VII. New Business
 - A. In the director's absence, Shawn Greeley, Municipal Video Specialist, will present an overview of the Library's Video Services division. Cynthia Wright, Manager of Technical Services and Circulation, and Jennifer Miele, Manager of Library Public Services will present the Director's Report. Cynthia Wright will present the Library's fee schedule for review.
- VIII. Director's Report
 - A. All Town offices, including the Library, closed at 2:00 p.m. on October 29 and remained closed on October 30 due to Hurricane Sandy. Library statistics will reflect the loss of two days of operation.
 - B. The Library saw an influx of people after the storm as residents came in to use computers and power for their mobile devices. The children's

room offered crafts, activities and family films while school was not in session.

- C. The Library lighting project has been completed.
- D. The Director attended two meetings of the COOP planning team.
- E. Library staff participated in the Groton Fall Festival on October 6.
- F. The Director and Cindy Wright and staff from Waterford and Mystic & Noank Libraries met with representatives of the Farmington and Ferguson Libraries to discuss their experiences with open source ILS.
- G. The Director met with Parks and Recreation Director Mark Berry on October 15 to talk about how we could better coordinate program offerings.
- H. Directors from 14 libraries in eastern CT were invited to attend their regular quarterly meeting at the Mystic & Noank Library on October 17 to discuss areas of mutual interest.
- I. Library staff coordinated with the Circle of Friends to offer library tours on October 22 in celebration of National Friends of the Library Week.
- J. The Director and Jennifer Miele attended a presentation on October 25 about the collections and services available at the Mashantucket Pequot Library.
- K. The Director will be away from November 1 – 23.
- L. The library fee schedule was discussed and will be voted on at the next meeting.

IX. Old Business: none

X. Adjournment: A motion to adjourn was made by Susan Kietzman and seconded by Ellen Chiapperini. The meeting was adjourned at 8:12.

Respectfully submitted by,

Rosemary Duval-Arnould
Secretary